Examination Invigilators (Three posts) (£8.93ph)

Required: 13th May to 28th June 2019  
Post: Temporary  
Employed By: Washwood Heath Multi Academy Trust  
Based at: Washwood Heath Academy, Burney Lane, Stechford, Birmingham, B8 2AS.

Washwood Heath Academy is currently looking to recruit three committed and enthusiastic Exam Invigilators to start, oversee and finish examinations as necessary. You will be required to work under the overall guidance of the Exams Manager, assisting with the preparation of the examination venue, completion of relevant paperwork, the monitoring and management of conduct of students and supporting teachers and students in these very important public examinations. You may also be expected to invigilate without supervision.

Previous experience would be advantage but not essential. However, successful candidates will need to possess the following qualities:

- Strong behaviour management  
- Good communication skills  
- Reliable and flexible with working hours

Successful applicants will be required to work from 8.30am each day, until the end of the daily examinations (possibly 5.00pm by Rota).

For further details and Application Form, please visit the school website:  
www.washwoodheath.com/vacancies

Closing date for applications: 9:00am Wednesday 27th March 2019

Washwood Heath Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent spoken English is an essential requirement for this role.